

Alexander Selectmen's Meeting
December 7, 2023
Alexander Municipal Building
6:00 p.m.

Selectmen

David Davis Chair
John Knowles Vice Chair
Skip Colson
Foster Carlow Jr.

Others in Attendance

Kristy Crawford Town Clerk
Jane Manza Tax Assessor
Joe Manza

Meeting Opened with the Pledge of Allegiance

Previous Minutes

Minutes were approved with the following correction. E. be added to Dale Earle's last name on attendance list. Motion made by John Knowles, 2nd by Skip Colson, All in Favor.

Alexander Assessors/Jane Manza

- The Trio Program needs an upgrade, more detailed than previously thought. Amy Dunn is willing to do the work for approximately \$12,000, feels this would be the high end, expects it to be less. The upgrade would include sales analysis, data entry and generating a MVR among other things. Amy will also train the Assessors to take over the Trio program and they
- The Assessors need to update all tax records and get more detailed information.
- The assessors need a new camera, perhaps a tablet would be a better choice.
- Funds for the upgrade and new equipment could come from the undesignated account, options include a Special Town Meeting or wait until the March Town Meeting. By consensus the selectmen will wait for the March Town Meeting.

- Rhonda Oakes suggested that the Assessor's pay be looked at during the Financial Town Meeting in June. The amount of time involved in all that they do. /it may be time for a raise.

A motion was made by Skip Colson that Amy Dunn be hired to upgrade the Trio System, including data entry, set the cost file analysis, assist with the tax commitment, sales analysis, generate the MVR and train the Assessors to run the program 2nd by Foster Carlow Jr., In Favor, Skip Colson, David Davis and Foster Carlow Jr., John Knowles abstained due to being an Assessor.

Cemetery/Jane Manza

- Jane presented a letter to the selectmen with an update on the work done in 2023 and plans for 2024. See attached
- Dale Holst had donated a Maine State flag to the cemetery, due to the change in the pole at the cemetery Dale would like to give it to the Town's Municipal Building. The flag was gratefully accepted.
- Need to check to see what is needed for Veteran's Flags or Memorial day.

Town Clerk/Kristy Crawford

- Asked that the Selectmen approve the funds for the Community Christmas Party. Motion made by Skip Colson to approve funds, David Davis 2nd, All in Favor.
- 45 Day tax notices go out next week, there are 20 tax accounts with outstanding balances
- W2 and 1099 will be processed in January.
- In 2024 there will be several elections including a Primary and a Presidential Election, and will need more vote counters after 8:00 p.m.
- Health Insurance to go up again this year, remember to take this in account with the budget.
- Changes will be coming up to the BMV exempt Veterans laws, working on clarification. This will be affecting our Excise Tax income.
- Reminder the Town December 22nd - January 2nd Office will be closed.
- County Budget, The budget has passed and will be going up 11%

Financials/See Attached

Planning Board/Skip Colson

- Building on Willow Lane has been condemned and will be torn down early spring.
- The Olsson storage shed will be removed

Roads/See Attached

DEEMS/Foster Carlow Jr.

- Everything is good
- Supper at Fitzgerald's Tavern & The Townhouse Restaurant, Monday the 11th

Motion made to adjourn at 6:55 p.m. by John Knowles, 2nd by Foster Carlow Jr. All in Favor.

Respectfully,

Rhonda Oakes
Selectmen's Secretary